FILMING AND PHOTOGRAPHY IN UCL MUSEUMS AND PUBLIC ENGAGEMENT

Outline

- 1. Souvenir photography by members of the public
- 2. Photography for research
- 3. Filming or Photography for broadcast or publication images taken by the user
- 4. Reproducing images for publication or broadcast images from the archives
- 5. Commissioning new photography
- 6. Ordering archived images as prints2GEMC P MCID 12BDC BTBDC BTF1 12 Tf1 0 0 1 5i2S6(Ph

To allow us to track use, a "Research and Educational Photography Form" must be completed – available from staff.

3. Filming or Photography for broadcast or publication images taken by the user

If you wish to publish, reproduce or broadcast a photograph or footage of any object or Museum location, you must first obtain written permission. Rights in perpetuity are not normally granted.

All user-taken photographs or footage must be credited as follows: *With thanks to (name of the museum), UCL.* Other credits may be applicable, particularly in the case of UCL Art Collections.

Photography or filming for any commercial purposes will incur a charge. The UCL basic rate for such use is £300 per hour + VAT. Please refer to the "UCL Museums Filming Contract".

There is not normally a charge for publishing images in scholarly journals or books, or for publications promoting the Museums. Please check with individual Museums. To allow UCL Museums to track collections use, a "**Research and Educational Photography Form**" must be completed.

Copies of publications or productions featuring UCL Museums and Collections must be supplied to the Museum featured.

The decision to charge for photography for use in artistic exhibitions is made on a case by case basis.

4. Reproducing images for publication or broadcast images from the archives

If you wish to publish, reproduce or broadcast a photograph of any object or Museum location, you must first obtain written permission. All UCL-owned photographs or footage must be credited as follows: *© UCL, (name of the museum).* Other credits may be applicable, particularly in the case of UCL Art Collections.

Reproduction fees are normally charged on all uses of images, except in noncommercial scholarly journals and books or for publications promoting the Museums. General guidance on charges is

World Rights (all languages)	
Black & White (inside)	£50.00
Black & White (cover)	£90.00
Colour (inside)	£90.00
Colour (cover)	£225.00

4.2 TV flash fees (per image up to 6 seconds)

Single Country Rights	
Educational	£200.00
Commercial	£400.00
World Rights	
Educational	£375.00
Commercial	£550.00

Rates for use of images on the Internet, CD ROM, DVD, VHS and Games available on application.

Copies of publications or productions featuring UCL Museums and Collections must be sent to the Museum featured

Rights in perpetuity are not normally granted.

Please request an "Image reproduction form" from the relevant Museum or Collection (contact details below).

5. Commissioning new photography

However, you may require an object to be photographed from a specific angle or in more detail. This can be requested, but costs will be solicited. This is in addition to any costs incurred for publication or other orders. Please contact each individual museum and collection for particular prices.