



21 June 2021

Mr Paul Stirk, Director of Safety Services

Ms Joanne Tapper

## **Part I: Preliminary Business**

### **80 Minutes**

80.1 The Health and Safety Committee (HSC) approved the minutes of the meeting held on 28 May 2021.

### **81 Matters Arising (Paper 10-51)**

81.1 Regarding minute 64.1: confirm how many Trade Union representatives would be included in the membership of each sub-committee of the HSC; it was agreed that each Trade Union would be invited to provide a representative for each sub-committee. The Trade Unions requested further information on how much time would need to be allocated to attending the five HSC sub-committees.

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- 81.11 Regarding minute 79.7: Develop an action plan in riskNET so that progress on actions identified by the Health and Safety Executive can be easily tracked; the Deputy Head of Safety reported that this would be included in the action plan in response to the Health and Safety Executive inspection.
- 81.12 Regarding minute 79.8: consider a return to quarterly meetings following the June 2021 meeting; this would be decided at the July meeting.

## **Part II: Strategic Items for Discussion**

### **82 Covid-19 update**

- 82.1 The Convenor noted that the main change since the last meeting had been the delaying of step 4 of the G July, from 21 June. UCL had been the first university to offer vaccinations to students, ahead of the opening-up of vaccinations to the over-18s, and the university was hoping to become a vaccination centre.

### **83 UCL Covid-19 outbreak response**

- 83.1 The Director of Workplace Health reported that since the last meeting of HSC there had been one

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manager. Members were reminded that hazards should be reported on riskNET and to managers.

The meeting finished at 1.00 pm

Jon Blackman

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