



## NEWCOMERS WORKFLOW

Fire and Lab Safety inductions by Lab Management team, Priya Madhou [p.madhoul@ucl.ac.uk](mailto:p.madhoul@ucl.ac.uk) and Paul Topham [p.topham@ucl.ac.uk](mailto:p.topham@ucl.ac.uk)

Once Fire and Lab Safety inductions are complete, Lucy Newman [l.newman@ucl.ac.uk](mailto:l.newman@ucl.ac.uk) or Claire Hebblethwaite [c.hebblethwaite@ucl.ac.uk](mailto:c.hebblethwaite@ucl.ac.uk) provide building access

IT induction provided by IT Team, Mohammed Bulbulia and Fabrice Ducluzeau [lmcb-it-help@ucl.ac.uk](mailto:lmcb-it-help@ucl.ac.uk)

HR induction provided by Head of Administration and Support Services, Claire Hebblethwaite [c.hebblethwaite@ucl.ac.uk](mailto:c.hebblethwaite@ucl.ac.uk)

Light microscopy induction provided by Microscopy Officers, Andrew Vaughan [andrew.vaughan@ucl.ac.uk](mailto:andrew.vaughan@ucl.ac.uk) or Ki Hng [k.hng@ucl.ac.uk](mailto:k.hng@ucl.ac.uk)

PhD students undergo annual induction with PhD Programme Director, Julie Pitcher [j.pitcher@ucl.ac.uk](mailto:j.pitcher@ucl.ac.uk) in late September/early October